



# Philcon

To help ensure an enjoyable experience for yourself and your fellow members of Philcon, please review and comply with the rules described here. We reserve the right to take any appropriate action, up to and including revoking the membership, without refund, or suspending the participation in Philcon, of anyone who refuses or fails to comply with any Philcon policy, hotel policy, or the law.

## PHILCON 2022 VACCINATION AND MASK POLICY

### 1. Vaccination Against COVID 19 is Required

Everyone who is attending Philcon in any capacity must be fully vaccinated by the day before Philcon, that is, by Thursday, November 17, 2022.

THIS MEANS that you must have received the final vaccine shot at least two full weeks before the start of Philcon, that is, by THURSDAY, NOVEMBER 3, 2022. The final vaccine shot is defined as:

1. Attendees >5 years old
  1. Second shot of Pfizer or Moderna vaccine
  2. Single shot of Johnson & Johnson vaccine
  3. Canadians: Second shot of AstraZeneca vaccine is acceptable
2. Attendees <5 years old
  1. Second shot of Moderna vaccine
  2. Third shot of Pfizer vaccine

**We acknowledge, with sadness, that persons who cannot or will not be vaccinated will not be permitted to attend Philcon 2022.**

### 2. Proof of Vaccination

Every person, including the Philcon committee and staff, must present proof of vaccination. All persons age 18 and over must show official photo identification matching the name shown on the proof of vaccination.

### 3. Mask Wearing is Mandatory

Every person must wear a mask which covers both the nose and the mouth at all times,

except in a private sleeping room.

Masks must be worn at all room parties

Masks may be removed briefly when eating and drinking.

[A different policy may apply in the hotel's restaurants, if they are open]

#### 4. **Handwashing is Requested**

We recommend that you thoroughly wash your hands several times a day.

#### 5. **Policy for People Who Previously Purchased Memberships.**

Notice that vaccination and mask would be required was posted on the Philcon website homepage and registration page on April 14, 2022.

If you purchased your Philcon 2022 membership before that date, we will, upon written request, defer your membership(s) to a subsequent year or provide a refund.

## **VIOLATIONS OF RULES**

**Philcon reserves the right to take any action in response to misconduct, disruption of the conference or violations of the Philcon Rules, Hotel Rules or violations of law that Philcon deems appropriate under the facts and circumstances. This includes, but is not limited to, talking with the parties involved, attempting to mediate a solution, issuing verbal warnings, suspending participation, revoking memberships and directing a person to leave the conference areas, involving Hotel staff or security, contacting law enforcement or choosing not to take action. Philcon will not require anyone making a complaint to mediate.**

**Memberships may be revoked without refund and any person may be expelled, or other action may be taken, for reasons which include the following:**

- Violations of ANY of the Philcon Rules, including the Code of Conduct, Weapons Policy, and Alcohol Policy.
- Disruptive behavior in the Conference Areas.
- Violation of any law or of the policies of the hotel.

## **REPORTING MISCONDUCT**

If you feel that someone is engaging in misconduct or a violation of these rules, we suggest the following:

If you feel comfortable doing so, point out the inappropriate behavior to the person(s) involved. Often this will resolve the problem immediately.

If you do not feel comfortable talking to the person(s) or if talking with them does not resolve the problem, please report the situation immediately to the Operations office which is located in Crystal I Ballroom. If you need help locating the Operations office, please ask any Philcon committee or staff member.

Please try to provide a name, badge name/number and/or a physical description of the person(s) involved.

We need to know about any incident as soon as possible during Philcon in order to take appropriate action. Philcon will not require anyone making a complaint to mediate. Any complaint of misconduct will be promptly investigated.